



TUMAINI UNIVERSITY DAR ES SALAAM COLLEGE - TUDARCo
(A Constituent College of Tumaini University Makumira)
Coca-Cola Road, Plot No. 10 Mikocheni Light Industrial Area
OFFICE OF THE DEPUTY PROVOST FOR ACADEMIC AFFAIRS (DPAA)
Telephone: +255-22-2701316/2760426 Fax +255-22-2760432
Email: dpaa@tudarco.ac.tz *Website:* www.tudarco.ac.tz;
P.O. Box 77588, Dar es Salaam

**THE 12th GRADUATION CEREMONY
SATURDAY 10TH NOVEMBER, 2018**

Tumaini University Dar es Salaam College (A Constituent College of Tumaini University Makumira) wishes to invite all stakeholders to the Graduation Ceremony which will be held on Saturday, 10th November, 2018 at 8:30am at TUDARCo grounds located at Mwenge along Coca Cola Road in Dar es Salaam.

All graduands wishing to participate in the aforesaid ceremony are hereby requested to observe the following:

1. Inform the Admissions Office from Monday 8th October, 2018 to 31st October, 2018 of their intention to participate in the ceremony. Please .Only those who confirm their participation will be considered for hiring graduation gowns. Confirmation through calls (**0746-867712, 0785-580626**) should be done between 8.00 am to 4.00 pm, during working days. Please collect the Agreement Form for hiring gown at the Admission Office and make sure that it is signed and stamped by the advocate before submitting for collection of gown.
2. Graduands who wish to hire graduation gowns will sign an Agreement Form and pay a non refundable fee of Tshs. 35,000/= . Payment should be made to Tumaini University Dar es Salaam College through **Maendeleo bank Account number 013828266011, CRDB bank account No. 01J1021002200** or **NBC bank account No. 011103030931**

Gowns will be collected from Tuesday 6th November 2018 at the former College Library room adjacent to Computer lab in Block C. Gowns should be returned just after the graduation {for those who will be ready}, otherwise from Sunday 11th to Monday 12th November, 2018. However for those who wish to return the gown on the same day after the event, the gowns will be received at the same room used for collection. A daily penalty of Tshs. 50, 000/= will be charged against those who will fail to return the gowns on time and by the set deadline date.

3. There will be a compulsory Thanksgiving Mass on **Friday 9th November 2018 at 8.30** am at TUDARCo followed by Convocation and prize giving ceremony thereafter. All alumni, graduands as well as best performing students are expected to attend.
4. Rehearsal will be held at the College (TUDARCo) grounds on **Friday 9th November 2018 at 3.00 pm**. Those who will not participate in the Rehearsal will not be allowed to participate in the graduation ceremony the following day.
5. All graduands are expected to make their own travel and accommodation arrangements.
6. **Strictly note that graduands who will arrive after the commencement of the graduation ceremony or who will not comply to the TUDARCo dress code will not be allowed to participate in the event.**

For more information contact: **Deputy Provost for Academic Affairs**